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## Day Program Transfer Course-Evaluation Request Form

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Instructions: Matriculated students who are seeking a review of previous coursework taken at another accredited institution to be transcribed as a specific RWU course must obtain department chair approval. This form and supplemental materials listed below must be submitted to the appropriate department chairperson for review. It will then be submitted to the registrar's office by the department chair.

The course must have been accepted as transfer credit from another regionally accredited college or university with a grade of C or better. For example, a course could have transferred in as "RWU elective".

The requesting student must be currently enrolled in a degree program at RWU.

# Transfer Credit